



RHI MAGNESITA
RHI Magnesita India Limited
(Formerly Orient Refractories Ltd.)

301, 316-17, Tower B, EMAAR Digital Greens
Golf Course Extension Road, Sector 61,
Gurugram, Haryana-122011, INDIA
T +91 124 4062930
E corporate.india@rhimagnesita.com
www.rhimagnesitaindia.com

23 August 2022

Department of Corporate Services
Bombay Stock Exchange Ltd.
Phiroze Jeejeebhoy Towers
Dalal Street, Mumbai-400001

Department of Corporate Services
National Stock Exchange of India Ltd.
Exchange Plaza, Bandra Kurla Complex
Bandra (East), Mumbai

STOCK CODE: 534076

STOCK CODE: RHIM

Dear Sir/Madam,

Sub: Intimation of 12th Annual General Meeting, book closure date, cut-off date & e-voting period

A) Annual General Meeting:

This is to inform that the 12th Annual General Meeting ("AGM") of members of the Company will be held on **Monday, 26 September 2022** at 3:30 P.M. (1ST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), in accordance with the applicable circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India.

B) Closure of Register of Members and Share Transfer Books:

Pursuant to the provisions of Section 91 of the Companies Act, 2013 and the rules made thereunder and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Register of Members and Share Transfer Books of the Company shall remain closed from Friday, 16 September 2022 to Friday, 23 September 2022 (both days inclusive) for the purpose of determining the names of eligible shareholders for payment of final dividend of Rs. 2.50 per equity share of Re. 1 each (after deduction of tax at source) subject to approval of shareholders.

Dividend upon its declaration at the AGM, will be paid by Friday, 7 October 2022 to the following:

- I. Beneficial Owners in respect of shares held in dematerialized form as per the data as may be made available with National Securities Depository Limited ("NSDL") and the Central Depository Services (India) Limited ("CDSL"), as at the end of day on Thursday, 15 September 2022;
- II. Members in respect of shares held in physical form after giving effect to valid transmission or transposition requests lodged with the Company as of the close of business hours on Thursday, 15 September 2022.

C) E-voting

The Company has availed the services of NSDL for providing e-voting services before and during the AGM. The remote e-voting period shall commence on Friday, 23 September 2022 (9:00 a.m. IST) and ends on Sunday, 25 September 2022 (5:00 p.m. IST). During this period, Members holding shares either in physical form or in

Registered Office: Unit No.705, 7th Floor, Lodha Supremus, Kanjurmarg Village Road, Kanjurmarg (East), Mumbai-400042, T +91 22 49851200

CIN: L28113MH2010PLC312871



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dematerialized form, as on **Monday, 19 September 2022 i.e. cut-off date**, may cast their vote electronically. Thereafter, the remote e-voting module shall be disabled by NSDL. Those members, who will be present in the AGM through VC / OAVM facility and would not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM ("Venue Voting").

D) Other Important Disclosures

Members seeking any information with regard to the financial statements or any matter to be placed at the AGM, are requested to write to the Company from 20 September 2022 (9:00 a.m. IST) to 23 September 2022 (5:00 p.m. IST) through email on investors.india@rhimagnesita.com. The same will be replied by the Company suitably.

Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered e-mail address mentioning their name, DP ID and Client ID/Folio number, PAN, mobile number at investors.india@rhimagnesita.com from 20 September 2022 (9:00 a.m. IST) to 23 September 2022 (5:00 p.m. IST).

In accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities Exchange Board of India, Notice of the AGM along with the Annual Report for FY2021-22 will be sent only by electronic mode to those Members whose e-mail addresses are registered with the Company/ Depositories.

This is for your record and reference.

Yours faithfully,

For **RHI Magnesita India Limited**

Sanjay Kumar
Company Secretary
(ICSI Membership No. -17021)

Cc

ISIN: INE743M01012

National Securities Depository Limited
4th Floor, 'A' Wing, Trade World,
Kamala Mills Compound, Senapati Bapat Marg,
Lower Parel, Mumbai - 400 013

ISIN: INE743M01012

Central Depository Services (India) Limited
A-Wing, 25th Floor, Marathon Futurex,
Mafatlal Mills Compounds,
N M Joshi Marg, Lower Parel (E), Mumbai – 400013

Skyline Financial-Services Pvt. Ltd.
D-153 A, 1st Floor, Okhla Industrial Area, Phase-I,
New Delhi-U0020

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